

EARLY LEARNING COALITION OF NORTH FLORIDA, INC.
Request for Proposal #ELCNF-19/20-001
School Readiness and Voluntary Prekindergarten Services

The Early Learning Coalition of North Florida, Inc. is requesting proposals for School Readiness and Voluntary Prekindergarten services in Baker, Bradford, Clay, Nassau, Putnam, and St. Johns Counties. The potential contractor will be responsible for coordinating and delivering School Readiness services to children birth through 12 years of age and Voluntary Prekindergarten (VPK) services for four year old children in fiscal year 2019/2020. Services include Child Care Resource and Referral, Inclusion, Quality Support Services, Eligibility and Enrollment, and Fiscal Administration.

The Request for Proposal will be released December 10, 2018 and may be obtained at www.elcnorthflorida.org. The Notice of Intent to Submit a Proposal is due to the Coalition no later than January 4, 2019, 4:00 p.m. (EST). The deadline for all sealed proposals to be submitted to the Coalition is no later than January 23, 2019, 4:00 p.m. (EST). The date, time, and location of the Public Opening of Proposals is included in the Calendar of Events in the RFP document that will be posted to the Coalition website, as well as all other dates, times, and locations of events as it relates to this RFP. The anticipated dates for the Posting of the Notice of Intended Award are March 21 – March 25, 2019 to the Coalition's website, www.elcnorthflorida.org. Certified Minority Business Enterprises are encouraged to submit a proposal.

Only written correspondence and/or inquiries directed to the Coalition's Procurement Manager (who is the sole point of contact with the Coalition for purposes of this RFP) will be accepted. The Procurement Manager's name and contact information is: Tajaro Dixon, Early Learning Coalition of North Florida, 2450 Old Moultrie Rd, Suite 103, St. Augustine, FL 32086, and/or tdixon@elcnorthflorida.org. **The Coalition will not participate in any inquiries by phone.** Only e-mail inquiries will be responded to and only during the scheduled Question and Answer time frame. Information obtained from any other source is not official and should not be relied upon. Violation of this "no contact" provision may result in the disqualification of the Proposer from this solicitation.

After the release of this RFP, if any solicitation revisions become necessary or appropriate, as determined by the Coalition, the Coalition will electronically post the addenda to the Coalition's website, www.elcnorthflorida.org. Proposers are responsible for checking the Coalition website and contacting the Coalition's Point of Contact for this solicitation before the RFP deadline to ascertain whether any addenda have been issued.

The Early Learning Coalition of North Florida, Inc. reserves the right to reject any and all solicitations or ignore or correct minor irregularities when it is in the best interest of the Coalition.

Funding Sources: The services described in this RFP and the resulting Contract will be funded by the General Revenue from the State of Florida and Federal funds. The State of Florida Voluntary Pre-Kindergarten Program is 100% state funded. The current (2018/2019) Program Assessment and Pay for Performance Programs are 100% federally funded. And per the July 1, 2018 OEL School Readiness Notice of Award for the ELC of North Florida, the School Readiness Program is approximately 77.55% federally funded, 22.34% state funded, and 0.11% funded by non-governmental sources (CCEP).

Sponsored by: the Early Learning Coalition of North Florida, Inc. and the State of Florida, Office of Early Learning.